

Theatre Specifications for hire

The Sallis Benney Theatre is a flexible theatrical space – the theatre team will be happy to discuss all options with you prior to making a booking.



Image shows theatre with full seating capacity, screen and lectern

Stage

The Theatre has a 60m² proscenium arch stage along with a Tannoy Powered Stereo Sound PA system, full theatrical lighting rig and audio-visual equipment, including cinema projection facilities. We have a Roll-a-ramp to provide wheelchair access onto the stage from the left side of the auditorium. It is possible for the space to accommodate alternative staging options, such as in-the-round, thrust or traverse.

Backstage there are two dressing rooms able to accommodate up to 10 performers each. The downstairs dressing room is fully accessible – with a shower and toilet. The upstairs dressing room has 2 cubicles and 2 sinks.

Each hire comes with a theatre technician responsible for your lighting and projection requirements. If you intend to use your own equipment in conjunction with ours, please ensure you have set it up and tested prior to your event. Limited storage is available for equipment.

Seating

The theatre is a flexible and versatile space, which is available to hire in a variety of formats and configurations. Our retractable seating rake seats 200 people – with additional capacity of 70 using loose chairs.

When the seating rake is closed there is a flat open auditorium available of approximately 120m² – which provides a standing capacity of up to 400 attendees. Extra tables and chairs can also be provided for a cabaret style format.

There are a number of Front of House and Foyer options, including a fully stocked café/bar, available for welcoming and registering guests along with a designated box office facility for ticket administration

Technical

The Senior Theatre Technician will discuss your technical requirements with you in advance of the event. To ensure we can meet your requirements we request a detailed technical specification and schedule prior to the event. Your booking can include full use of the following technical facilities and the Senior Technician will be happy to talk your through the options:

Lighting:

A choice or combination of three rigs is available:

1. We provide a fixed lighting rig comprised of a Warm and Cold general cover, up to 12 Source 4 Profile spots, 12 Thomas Par Cans as back light and 6 Mac 250 Moving Lights. 4 Wash units are positioned on stage and 2 Mac 250 Entours are rigged Front of House.

Lights are controlled through a fully programmable ETC Ion Lighting Desk – with an expansion wing providing 40 sub master faders

Any required changes to the standard rigs above should be discussed and agreed prior to the event.

2. In addition to our LED house lighting system, the Well section of the seating area has separate lighting to enhance events such as panel talks/informal lecture events/events in open format.

3. Spotlights are rigged to light speakers standing at the lectern – positioned stage left. The lectern is equipped with a PC, HDMI & VGA inputs and a Document Camera. It is moveable but must remain on the stage.

Projection:

A 6500 lumen Panasonic PT-MZ670 Projector, Panasonic DMP- BDT130 DVD/Blu Ray Player, HDMI and VGA Inputs and a 7m Wide/4m High Harkness Front Projection screen is available for use. Please ensure you discuss your projection needs prior to your hire to ensure we can facilitate your requirements.

An additional range of presentation equipment is also be available for hire including: Flipcharts, Document Cameras and HD Camcorders.

Please ask a member of the team if you would like to discuss these options.

Sound:

We have an in-house Tannoy Vnet Powered P.A. system which is suitable for playback of pre-recorded material, for spoken word, (talks, lectures), simple live music events and for general voice reinforcement.

We can provide 4 Sennheiser 2.4Ghz Radio Microphones. We have 2 handheld units and 4 lapel units with either lavalier clip mics or lightweight headset mics. In addition, we have 4 Gooseneck table microphones, 4 DI boxes and a range of Sure vocal/instrument microphones.

The sound desk is a Soudcraft GB4 32 Channel Analogue desk, positioned in our control room – located at the rear of the raked seating. Outboard equipment includes a Yamaha SPX2000 FX unit, Denon C615 CD player, 2 IEQ 31 Band Graphic Equalisers (FOH mix and 2 Auxiliaries for Stage Monitors) and 4 Channels of Dbx1066 Compressor/Limiter/Gate.

Events can also be recorded through the sound desk. If you would like to take advantage of this please discuss with the team prior to the event.

For larger scale live music events it is necessary for hirers to provide their own PA system and FOH Sound desk and Sound engineer. Technical requirements for such concerts should be discussed with the theatre technician well in advance and plans provided so we can advise.

If concert sound is requested and it is a seated concert, capacity will be reduced by 12 chairs, to allow for a sound position at the rear of the raked seating.

Stage:

The theatre has a permanent stage (please see the theatre plan for details.) If you intend to bring in any set for your event then please provide details of this on your hire enquiry form.

It is important that your set adheres to current health and safety regulations (including making sure sets are fire retardant etc) and does not obstruct any of the theatre's emergency exits. You will be responsible for arranging with the theatre team appropriate delivery and collection times.