

## Smoking and vaping guidance

The University has a legal obligation under health and safety legislation to maintain a smoke-free environment. Smoking and vaping is prohibited in all university buildings, including Halls of Residence, all university vehicles and private vehicles used to carry out university duties. The vast majority of staff and students in the university do not smoke or vape and we have a duty to provide them with a smoke free and comfortable environment. If you wish to smoke or vape, you should do so in designated areas in the university grounds. These areas are clearly signposted and further information and maps are available.

You should be aware that it is a criminal offence to smoke in enclosed public areas (see smoking legislation introduced on July 1<sup>st</sup> 2007) and any student who breaks the law will be subject to disciplinary procedures and may also face criminal prosecution.

Smoking within Halls or residence will also trigger unwanted fire alarm activations. Offenders may incur a charge of £200 on the first occasion and may be given notice to quit for subsequent infractions.

The use of e-cigarettes or vape pens is also prohibited within and adjacent to all university buildings and Halls of Residence.

In support of national health and wellbeing objectives, advice will also be offered to staff and students wishing to give up smoking.

Smokers can help support a clean and green environment by taking personal responsibility for the proper disposal of cigarette litter, restricting their smoking and vaping to designated zones and encouraging other smokers to adopt similar habits. Smokers and persons using e-cigarettes and vape pens should respect requests to use designated areas and remain polite and courteous at all times.

The full smoking and vaping policies are available on the University web site.